



Electric Superintendent: \_\_\_\_\_

Water Superintendent: \_\_\_\_\_

Gas Superintendent: \_\_\_\_\_

## BUILDING PERMIT APPLICATION

### PROJECT INFORMATION

Project Name: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Subdivision: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Property Owner Information: Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

### SCOPE OF WORK

Residential

Commercial

Primary

Accessory

Please note that this checklist below is only meant to be used as a guide and shall not be construed as complete submittal requirements for each project. For additional information, please contact the Building Official.

Copy of Business License	Ownership Verification
Copy of State Contractor License	Trade Permit Affidavit
Digital Set of Construction Drawings (PDF)	Trade Contractor Information
Completed Application (this document)	Trade Contractor Verification Documents
Authorized Permit Agent Affidavit	Erosion Control Plans (if applicable)

Occupancy Classification: \_\_\_\_\_ Construction Type: \_\_\_\_\_ Square Ft: \_\_\_\_\_

### CONTRACTOR INFORMATION

Business Name: \_\_\_\_\_

State License Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Print name of Contractor: \_\_\_\_\_

Email address : \_\_\_\_\_

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance thereof.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**PLEASE NOTE THAT ALL TRADE PERMITS INVOLVE A SEPARATE APPLICATION AND SEPARATE FEE FROM THIS FORM**

### OFFICE USE ONLY

PERMIT FEE: \$ \_\_\_\_\_ DATE PAID: \_\_\_\_\_ PERMIT # \_\_\_\_\_

The issuance of this permit authorizes improvements of the real property designated herein which improvements may subject such property to mechanics' and materialmen's liens pursuant to Part 3 of Article 8 of Chapter 14 of Title 44 of the Official Code of Georgia Annotated. In order to protect any interest in such property and to avoid encumbrances thereon, the owner or any person with an interest in such property should consider contacting an attorney or purchasing a consumer's guide to the lien laws which may be available at building supply home centers.